

MINUTES
NEVADA STATE COUNCIL ON LIBRARIES AND LITERACY
Monday, April 13, 2015

The Nevada State Council on Libraries and Literacy (SCLL) meeting was held on Monday, April 13th 2015 at the Board Room, Nevada State Library and Archives, 100 North Stewart Street, Carson City, NV 89701 and Capital Conference Room, Carson City – City Hall, 201 North Carson Street, Carson City, NV 89701

Board Room, NV State Library and Archives

Monday, April 13, 2015

1. Call to Order, Announcements, Roll Call

The meeting was called to order by Ms. Marz at 9:23.

Members Present: Sandy Marz (chair), Daphne DeLeon, Sheila Moulton, Robert Jones, Dee Dee Bossart (Workshop), Hergit Llenas, Deena Holloway, Elizabeth Markle, Judith Simon, Jeanette Hammons
Staff: Diane Baker, Karen Starr, Sulin Jones

2. Public Comment

Sandy Marz

- None

Capitol Conference Room, Carson City-City Hall

3. Workshop, Nevada Library Legislative Day – NV Library Association

- Members reassembled for the workshop presentation and visit of the legislature. No action was taken at workshop sessions.

4. Call to Order, Announcements, Roll Call

Sandy Marz

The meeting was called to order by Ms. Marz at 1:35 pm.

Members Present:

Sandy Marz (chair), Daphne DeLeon, Dee Dee Bossart, Sheila Moulton, Robert Jones, Sheila Lambert, Renee Olson, Hergit Llenas, Deena Holloway, Elizabeth Markle, Judith Simon, Jeanette Hammons
Staff: Diane Baker, Karen Starr, Sulin Jones (left after introduction)

Excused: Cris Etchegoyhen, Kathleen Galland-Collins, Margot Chappel

5. Consent Agenda

Sandy Marz

- Approval of Minutes, January 14, 2015 Council meeting

Motion: Accept the agenda and minutes. Motion to approve by Ms. Olson; seconded by Ms. Moulton; motion passed, Ms. Simon abstained.

6. Report: Nevada State Library and Archives

Daphne DeLeon

- NSLA Budgets closed on March 30th. General Fund: small increases for in-state and out-of-state training. First time general fund money has supported out-of-state training. In-state funding will allow for increased site visits & hands-on consulting.
- Name change July 1, 2015 to Nevada State Library, Archives and Public Records to reflect increase in public records responsibilities that came to NSLA during last session.
- Assembly Bill 135 will be in the Ways and Means committee tomorrow (April 14) and will require Records Management Training for state employees. Fiscal note: \$140,000 for staff person to conduct training
- A Nevada Library Association (NLA) Legislative Day focus is the restoration of monies for public library collection development and rural bookmobiles to NSLA budget as pass-throughs.
- Two new staff positions are open.
- Nevada Library Association (NLA) Snapshot Day is today. Tours of NSLA are available.

7. LSTA Programs update

Diane Baker

- 2015 Competitive Applications - Final Results
 - Compilation/averaging of everyone's ranking scores from January SCLL meeting; scores taken "as is" for non attendees of January meeting

- 2014 Grants programs fully underway. Six month program evaluations reviewed to ensure grantees are on track. Grant project end date: June 30. Final evaluations due Oct. 30, Final Report for 14-15 grant year due to NSLA in December.
- 2015 Competitive Grant applications were not all funded. UNR Special Collections/Alf Doten project not funded due to editorial board conflict of interest concerns. Pershing County School district not funded.
- 2015 mini grants were all funded.
- List of all 2015 competitive, mini, and statewide program grants and initiatives, and the requested and awarded amounts will be provided at June SCLL meeting
- Ms DeLeon advised that any un-awarded LSTA grant money will be allocated other initiatives. Possibly to LSTA Evaluation Plan. Ms. DeLeon explained redirecting LSTA funds by the NSLA administrator is permitted. The Council has power to recommend and provide advice to the Administrator.
- The percentage of pass-through grants and self grant awards will be provided at the June meeting – Ms. Baker will prepare this. Ms. Lambert remarked about the LSTA statewide programs made available through NSLA.
- All LSTA funding is governed by the NSLA 5 Year Plan goals which are based on community input and accepted by Council and Institute of Museum and Library Services (IMLS), the federal granting agency.
- Ms. Baker reviewed new regulations and reporting for the federal LSTA grant which will affect grant documents, forms, and reporting. Known as federal “Super Circular” the changes are program wide. One change already being implemented is the pre-award self assessment, completed by all grant applicants, which becomes part of Final Risk Assessment.
- Webinars for applicants will be held this coming Thursday (April 16) to explain new federal reporting requirements and provide grant management tips.
- 2016 Federal budget from the President contains slightly reduced LSTA funding – the final budget is months away. We are also monitoring issues raised by federal law-makers regarding the continuation of some federal agencies – including IMLS.
- Diane Baker will travel to Washington, DC, next week for national LSTA administrators meeting focused on training for the new federal reporting system and software.

8. Libraries and Workforce Innovation and Opportunity Act (WIOA)

Daphne DeLeon
Renee Olson

- **Daphne DeLeon:** Effective federal fiscal year 2016, public libraries will be recognized as potential community based partners for WIOA. They are eligible to receive funding to provide workforce development services in partnership with an established recipient. In January, Ms. DeLeon asked Renee Olson to investigate how WIOA is structured in Nevada in order to position public libraries to be ready to participate in WIOA partnerships. In addition, Ms. DeLeon will work with several other state librarians to review ALA’s WIOA comments.
- **Renee Olson:** How are Nevada public libraries already involved? Required partners- unified state plan. As a One Stop partner, libraries can be positioned as provider of digital literacy skills training.
 - Public Libraries must
 - Get on eligible provider list.
 - Compete in RFP for funding by local boards.
 - Local Boards create their own development plans:
 - Nevada Works: north;
 - Workforce Connections: south.
 - Other WIOA partners
 - Adult Ed
 - TANF (Temporary Assistance for Needy Families), E&T (Employment & Training)
 - Vocational Rehabilitation
 - WIOA Performance Measures?
 - Activity based vs. Outcome based
- **Sheila Lambert:** TANF in southern Nevada is looking for partners, immediately. Libraries have not been included as TANF partners in the past, but should be moving forward.
 - Three existing grants need partners as soon as possible. Libraries, being a natural fit, should be included in the list of eligible partners. SCLL members are requested to reach out to potential library partners and contact Sheila.

- SCLL members agreed the most efficient way to distribute grant information to the public libraries is through NSLA. Ms. DeLeon agreed to distribute grant information that is provided
 - Libraries are not guaranteed as partners for TANF or E&T grants
 - Libraries as partners can improve competitive scores for workforce education grants
- Workforce Boards
 - Renee Olson, Board member of Workforce Connections
 - Boards comprised of business members
 - NSLA will provide eligibility list to Council members.

9. Status of Council Terms and Appointments

Daphne DeLeon
Diane Baker

- The terms of Judy Simon and Sandy Marz are ending. Representatives will be needed for:
 - Special Libraries
 - Labor Organizations
- John Simmon's position is vacant. A representative will be needed for:
 - Private Sector Employment
- Dee Dee Bossart and Deanna Holloway's appointed terms are ending. They are eligible for reappointment and will need to confirm to Diane or Daphne whether they wish to be reappointed for a three year term.
- Suggestions for appointments: Hispanic employers, school union members, culinary schools and apprenticeship programs, the Nevada Manufacturer's Association, the Supreme Court Library. The Governor may have a contact list of people interested in serving.
- It is optimum for SCLL to have representation of north, south, and rural areas.
- The Governor's Office has applicant guidelines and will confirm appointments.

11. Public Comment

Sandy Marz

- Question on NLA Legislative Day: What is the best course to take regarding restoration of pass-through funding since there is no bill? Ms. DeLeon advised the only way funding could be restored is if a legislator requested the restoration. If this happens, the NSLA budget would be re-opened. Constituents should ask their legislators to reopen the NSLA budget and restore funding, funding that although relatively small, would positively affect a multiple of statewide programs. Look to majority leaders.
- Reminder: next meeting, June 23, is a video conference that will be held at multiple sites.
- Diane Baker: the 2015 LSTA allocation has already been received, allowing several grantees to move forward with their projects, including the Carson City Library. Their Capital Workforce program is listed with the Governor's Office of Economic Development. Also, UC Berkeley has reached out to include their program in a workforce development study.
- Daphne DeLeon: National Library Legislative Day in Washington, DC, May 5. Representatives are Sandy Marz, Chair of Council; Karen Starr, Deputy State Librarian, and Robbie DeBuff, NLA member. Two Nevada legislators will not be in Washington, DC, for this event, so Ms. DeLeon will arrange for local delegations to visit them.
- Judith Simon: Are appointees whose terms expire still in session for the June 23rd meeting? Diane Baker stated they may serve until they have replacements and will confirm this.
- October's Meeting date: October 12, in Fallon. The NLA Annual Conference is October 13 & 14. Ms. Llenas and Ms. Moulton will be out of town and unable to attend.

12. Adjourn

Sandy Marz

Motion: Ms. Markle moved to adjourn session for April 13, 2015, at 2:35 pm. Ms. Olson seconded, motion carried unanimously.